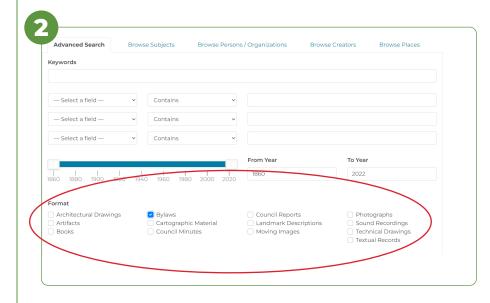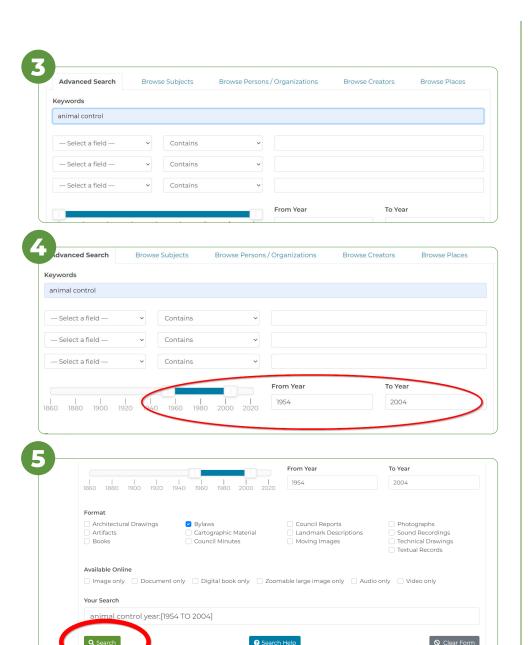# Heritage Burnaby
PERSONAL HISTORY • COLLECTIVE MEMORY

1. Click the "Research" tab across the top. This will direct you to the advanced search page.

2. In the **Format** section, select the checkboxes for Bylaws.

3. To narrow your search, enter a description in the Keyword search bar. For example, to search for all reports and minutes related to animal control, enter animal control.

4. To narrow your search further, enter the date range if known.

5. To get search results, hit "Search".

6. View the search results page.

7. There are five categories of bylaws:

   - Bylaws - Abandoned
   - Bylaws - Adopted
   - Bylaws - Defeated
   - Bylaws - Other
   - Bylaws - Repealed

8. To further refine your search results, use the "Narrow By" filters along the left-hand side underneath "Format".

FURTHER SEARCH TIPS:

9. Heritage Burnaby allows users to combine keywords with operators such as AND, OR, and NOT, to produce more relevant results. These terms must be in capital letters.

   - Entering animal control AND dog should return all bylaws that contain both of these words in the record.
   - Entering animal control OR dog should return records that contain one or both of the words. This list would be much larger than using the AND operator.
   - Entering animal control NOT dog should return records that contain animal control but not dog.